

RENTAL FEES- COLEMAN CONFERENCE CENTER/BALLROOM

Weekdays are Monday- Thursday from 8:00- 5:00 PM; full days are up to 6 hours; ½ days are up to 3 hours. Additional time is charged at \$100 per hour.

Weekends are Friday, Saturday and Sunday.

Evenings apply the same either on weekdays or weekends.

***(Rental of linens, dishes, flatware, etc. is available. Please see the fee schedule)*

The renter must provide all food and drink.

Basic Rental Fees

Weekends:

Full evening <i>(4-6 hours; decorating and cleanup time of up to 6 hours)</i>	\$1500
Dinner meeting <i>(2 hours or less with 3 hour prep and set up)</i>	\$1000
Meeting or reception with 50 or fewer and little set up or decorating time	\$500

MEETINGS

Weekdays:

Meeting in the ballroom for a full day <i>(Price varies according to refreshments/meal, etc., and number of cleanup staff)</i>	\$500-700
Meeting in the ballroom ½ day or less <i>(Price varies according to refreshments/meal, etc., and number of cleanup staff)</i>	\$250-400

Weekends:

Meeting in the ballroom for a full day <i>(Price varies according to refreshments/meal, etc., and number of cleanup staff)</i>	\$750-\$1000
Meeting in the ballroom ½ day or less <i>(Price varies according to refreshments/meal, etc., and number of cleanup staff)</i>	\$400-\$700

School Proms:

125 or less students in attendance	\$1500
More than 125 students in attendance	\$2000

***Negotiated rates may be available for non-profits fund raising for arts or education organizations in Miami.**

***Negotiated rates may be available for Miami service club lunches on a non-recurring basis.**